

## BOARD OF ZONING APPEALS

### 2015 Meeting Information

The Board of Zoning Appeals holds a public hearing on the fourth Thursday of every month unless altered by a holiday schedule. These meetings are held at 7:30 p.m. in the Herndon Council Chambers Building located at 765 Lynn Street, Herndon, Virginia. Please visit the town's web page at [www.herndon-va.gov](http://www.herndon-va.gov) to confirm dates or to receive information regarding changes to the schedule.

Applicants are required to attend the public hearing at which their application will be discussed. If an applicant or their representative is not present to answer questions regarding the application, it is likely that the item will be denied by the Board.

The deadline for filing new applications is 30 days prior to the regularly scheduled public hearing. **Please note that applications must be complete and that it is the applicant's responsibility to insure completeness. Late or incomplete applications will not be placed on the Board's upcoming agenda.** Applicants are encouraged to submit their application two to three days prior to the deadline and to have their applications reviewed by town staff. Meetings with staff prior to the submission deadline are encouraged and may be arranged by appointment.

#### Application Deadline

December 23, 2014  
January 27, 2015  
February 24, 2015  
March 24, 2015  
April 21, 2015  
May 26, 2015  
June 23, 2015  
July 28, 2015  
August 25, 2015  
September 22, 2015  
October 20, 2015  
November 17, 2015  
December 29, 2015

#### Public Hearing date

January 22, 2015  
February 26, 2015  
March 26, 2015  
April 23, 2015  
May 21, 2015  
June 25, 2015  
July 23, 2015  
August 27, 2015  
September 24, 2015  
October 22, 2015  
November 19, 2015  
December 17, 2015  
January 28, 2016

If you have any questions or would like to arrange an appointment, please contact the Town of Herndon Department of Community Development at (703) 787-7380. Town offices are located at 777 Lynn Street and are open from 8:00 a.m. to 5:00 p.m., Monday through Friday.